

**Record Note of the Meeting of the National Commission for Minorities held on 30<sup>th</sup> June, 2020**

A meeting of the National Commission for Minorities was held at 12:00 Noon on 30<sup>th</sup> June, 2020 in the Conference Room of the Commission.

The following were present:

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|------|-----------------------|---------------|
| (i)  | Shri Manjit Singh Rai | Vice Chairman |
| (ii) | Shri Atif Rasheed     | Member        |

2. Shri B. Anand, Secretary assisted the Commission.
3. In Attendance: Shri Daniel E. Richards, Joint Secretary, Smt. A. Dhanalakshmi, Director, S/Shri A. Sengupta and Shariq Saeed, Under Secretaries.

**Agenda Item No. 1: Conversion of Store Room to Hearing Room.**

4. After discussion for proper utilization of the space earmarked for Hearing Room, it was decided that the waste/obsolete material lying in the designated Hearing Room may be disposed off urgently and a fresh architectural plan may be got prepared which may be submitted to the Vice-Chairman & Member (AR) for approval. Based on the approval, the work for renovation of the Hearing Room as per the approved design may be completed.

**(Action to be taken by: US (Admn.)**

**Agenda Item No. 2: Monitoring of implementation of PM's 15 point Programme-Road Map**

5. At the outset, Vice-Chairman explained the government policies required to be undertaken by the Districts for implementation of PM's 15 point programme. It was decided that a letter may be written to the District Collectors/District Magistrates of all the Minority Concentration Districts for setting up of District level Committee within a period of one month, where the same have not been set up and a copy of the guidelines issued in this regard may also be forwarded to them. It was also decided to purchase 20 copies of the book containing details of government schemes recommended by the Hon'ble Vice Chairman and, upload the govt. policies related to the schemes for the benefit of the minorities on the website of the Commission within a week. After formation of the District level Committee, meetings will be held with concerned District

level officials for effective implementation of PM's 15 point programme via Video Conferencing.

**(Action to be taken by: US (Grievance))**

**Agenda Item No. 3: Pending cases of hearing.**

6. After perusal of the pending cases of hearing, it was decided that the cases at S.No. 3,5,6,8,10,11,17,20 of the list annexed with the agenda may be dropped as these cases are not having any minority related issue or pending in the Courts of Law. The remaining cases may be considered for hearing later.

**(Action to be taken by: US (Grievance))**

**Agenda Item No. 4: Purchase of Video-Conferencing Equipment for Conference Hall in NCM.**

7. In order to avoid spread of COVID-19, it was decided that the Video Conferencing equipment may be purchased for holding the meetings/hearings through Video Conferencing. In Ministry of Earth Sciences (Prithvi Bhawan) the state of art Video Conference equipment is available. A team of officers would visit Prithvi Bhawan and suggest suitable system for NCM.

**(Action to be taken by: US (Admn.))**

**Any Other Item with permission of the Chair.**

Member (AR) suggested that the present Driver Room and Record Room may be merged into a single Room and the Library of the Commission may be shifted therein. An alternative space for the Driver Room and Record Room may be explored at Ground Floor. The same was agreed by the Commission. It was also suggested by Vice-Chairman that efforts may be made to start E-Library.

**(Action to be taken by: US (Admn.))**

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