

Office Order

In partial modification of office order dated 07.08.2015, with immediate effect the allocation the Under Secretaries as under:

1. Sh. Arunava Sengupta, (AS) Under Secretary

- (i) Work related to Research Studies.
- (iii) Work related to Grievance redressal /Legal matters

He will look after the work of US (SS) in his absence

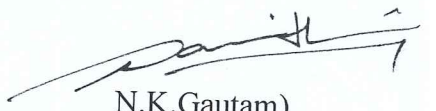
2. Sh. Shariq Saeed (SS), Under Secretary

- (i) Cash, Accounts & Budget
- (ii) Administration/Establishment/GS Section
- (iii) Library
- (iv) Hindi Section

He will look after the work of US (AS) in his absence

3. However, in cases of important petitions/matters the same may also be referred to Shri Shariq Saeed in view of his long experience in handling of petitions by Chairman and Secretary.

This issues with the approval of Secretary, NCM.


N.K.Gautam)
Administrative Officer

Copy to:

1. PS to Chairperson, NCM, New Delhi.
2. PS to all Members
3. PPS to Secretary
4. PA to Additional Secretary.
5. PA to Director
6. PA to US (AS)/(SS)
7. Consultant
8. Accounts Section, NCM, New Delhi.
9. Guard file.
10. NIC programmer for uploading on NCM Website.