

Office Order

Consequent upon the joining of Shri Arunava Sengupta and Sh.Vinayak Mishra as Under Secretaries in NCM, the allocation of work amongst the Under Secretaries will be as shown against their names with immediate effect.

1. Sh. Arunava Sengupta. (AS) Under Secretary

- i) Work related to G&R Division.
- ii) Work related to Grievance redressal /Legal matters

2. Sh. Vinavak Mishra. (VM). Under Secretary

- i) Cash, Accounts & Budget
- ii) Administration/Establishment/GS Section
- iii) Library
- iv) Hindi Section

This issues with the approval of Secretary, NCM.



(N.K.Gautam)
Administrative Officer

Copy to:

1. PS to Chairperson, NCM, New Delhi.
2. PS to M(KND)/PS to M(AS)/PS to M(TNS)
3. PPS to Secretary, NCM, New Delhi.
4. PA to Joint Secretary.
5. PA to Deputy Secretary.
6. PA to US (AS)
7. PA to US(VM)
8. LO/SRO/AO.
9. Accounts Section, NCM, New Delhi.
10. Guard file.
11. Library/Hindi Section
12. NIC programmer for uploading on NCM Website.