

Speed Post

F. No. 1-3/2008-ACS.
Government of India
National Commission for Minorities

5th floor, Lok Nayak Bhawan
Khan Market, New Delhi- 03
Dated: 22.08.2016

To

M/s. AG&K Company
Chartered Accountants.
201/D-30, Siddharth Complex, Laxmi Nagar,
Opp. Metro Pillar No. 33
Delhi-110092

Subject: - E- Filing of TDS return and other related works - regarding


Sir,

With reference to your quotation letter dated 11.07.2016, I am directed to say that your rate of Rs. 24,950/- (including taxes) per annum for tax calculation, e-filing of Annual Return for the year 2016-17, and previous years, if any, Generation of FUV file 24Q, 26Q and Part A of form-16 & 16-A, Data, Entry from PBR of the aforesaid years, submission for quarterly returns etc, for the year 2016-17 (assessment year 2017-18) has been approved and it has been decided to award the above job to your firm. The payment will be released on successful completion of the job only.

2. It is also informed that any error committed by M/s AGK&Company or any inconvenience caused to any employee of this office by any of your act, shall be viewed seriously and an appropriate penalty will be imposed upon your firm by the Competent Authority besides terminating your contract and blacklisting your firm.
3. You are, accordingly, requested to convey your acceptance of the above contract along with the time bound action plan.

Yours faithfully

जारी किया.....
Issued.....
दिनांक.....
Date.....


(Shariq Saeed)
Under Secretary