

File No.8-2/2024-Estt.
National Commission for Minorities
Government of India

1st Floor, 14th Block, CGO Complex,
Lodhi Road, New Delhi
Dated 23.08.2024

Corrigendum-II

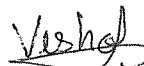
Subject: Invitation of Tender for engagement of Media/ Social Media Agency for managing the PR Work and the Social Media activities – Corrigendum to RFP

National Commission for Minorities (NCM) has invited proposal through GeM vide Bid No.GEM/2024/B/5231814 dated 31.07.2024 for engagement of Media/ Social Media Agency for managing the PR Work and the Social Media activities. Subsequent to Pre-bid meeting held on 07.08.2024 with bidders, following amendments to the RFP document are made with immediate effect. Responses to pre-bid meeting are uploaded on NCM website separately.

S. No.	RFP Reference	Existing Clause	Amended Clause
(i)	Section-I/ Para 3(ii)/ Page-5	It is the responsibility of the Bidders to ensure that the bids are up loaded in time on GeM Portal https://gem.gov.in on or before the prescribed date and time for submission of bids. A scanned copy of the remittance details of Earnest Money Deposits needs to be uploaded at the GeM. Registered MSMEs are exempted from payment of EMD. Bidders seeking exemption from Experience/Turnover criteria, the supporting documents to prove his eligibility for exemption must be uploaded.	It is the responsibility of the Bidders to ensure that the bids are up loaded in time on GeM Portal https://gem.gov.in on or before the prescribed date and time for submission of bids. A scanned copy of the remittance details of Earnest Money Deposits needs to be uploaded at the GeM. Registered MSMEs [as per Department of MSME] and Startups [recognized by the Department for Promotion of Industry and Internal Trade (DPIIT)] are exempted from payment of EMD. Bidders seeking exemption from EMD/ Experience/ Turnover criteria, the supporting documents to prove his eligibility for exemption must be uploaded.
(ii)	Section-I/ Para 5(i)/ Page-6	Heading : Earnest Money Deposit and Processing Fee (Registered MSMEs Exempted)	Heading : Earnest Money Deposit and Processing Fee (Registered MSMEs/ Startups Exempted)
(iii)	Section-II/ Para 6/ Page-15	Manpower Requirement: (i) One social media expert is to be deployed on site at the premises of NCM. He would have the requisite qualifications and experience and will be responsible for handling Media related work of NCM. The person deployed should be adequately supported by a back office for every kind of support by the agency. (ii) The media expert with above competency shall be stationed on site in the NCM for day to day work during office hours and also, during the emergent exigencies, beyond office hours. Beyond office hours, he would remain contactable to ensure that viewing and uploading on the managed Social Media sites i.e. X (Twitter), Facebook, Instagram, You Tube, etc. is smooth and uninterrupted.	Manpower Requirement: (i) Two social media experts are to be deployed on site at the premises of NCM. They would have the requisite qualifications and experience and will be responsible for handling Media related work of NCM. The persons deployed should be adequately supported by a back office for every kind of support by the agency. (ii) The media experts with above competency shall be stationed on site in the NCM for day to day work during office hours and also, during the emergent exigencies, beyond office hours. Beyond office hours, they would remain contactable to ensure that viewing and uploading on the managed Social Media sites i.e. X (Twitter), Facebook, Instagram, You Tube, etc. is smooth and uninterrupted.

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(iv)	Annexure-IV/ Page-20	Evaluation Criteria (Technical)	Evaluation Criteria (Technical)																		
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2. This issues with the approval of Competent Authority.


 23/8/2024
 (Vishal Lakhanpal)
 Administrative Officer
 विशाल लखनपाल / Vishal Lakhanpal
 प्रशासनिक अधिकारी / Administrative Officer
 राष्ट्रीय अल्पसंख्यक आयोग
 NATIONAL COMMISSION FOR MINORITIES
 भारत सरकार, / Govt. of India
 नई दिल्ली / New Delhi